

Instructions to print “Live Your Life” (#8079) in booklet format:

1. Go to *Print*
2. Click on the “Properties” Tab
3. Then click on the second tab (on top) “Finishing”
4. Under *Print Style* Section, select “2-sided Printing”
5. Under *Binding Location* Section, select “Short Edge [Top]”
6. Click “OK” at the bottom of the window
7. Click “Print”